

Any person, delegate, accompanying individual, student, media representative, speaker, or exhibitor who is present at the [margins.] Literary Conference (the “Conference”) automatically agrees to the terms and conditions set forth below (the “Terms and Conditions”). These Terms and Conditions apply to each person (the “Attendee”) regardless of whether they have received a formal registration.

[margins.] reserves the right to render, in its sole and absolute discretion, all interpretations and decisions in connection with the Terms and Conditions and to establish further regulations binding upon the Attendee as may be deemed necessary to the general success and wellbeing of the Conference and/or any person(s) affiliated therewith. [margins.]’s decisions and interpretations shall be final in all cases.

#### Injury Liability Waiver.

Attendee assumes all risks and accepts sole responsibility for any injury (including, but not limited to: personal injury, disability, and death), illness, damage, loss, claim, liability, or expense of any kind that attendee may experience or incur in connection with attending the Conference. Attendee hereby releases, covenants not to sue, discharges, and holds harmless the Conference, its employees, agents, and representatives, of and from any such claims, including all liabilities, claims, actions, damages, costs, or expenses of any kind arising out of or relating thereto.

#### Refund Policy for Conference registrations.

Registration to the [margins.] Literary Conference is not refundable, however registrants may transfer registration as outlined below.

#### Registration Transfer.

A registration may be transferred to another individual, provided that this individual is not already registered, the registration is used for the same level of conference attendance, and the individual qualifies for the type of registration being transferred. For example, a live attendance only registration can only be transferred to another individual for use as a live attendee. For more information about registration transfers, please contact [margins@thewordfordiversity.org](mailto:margins@thewordfordiversity.org)

#### Rules, Regulations, & Attendee Conduct.

Attendees are expected to respect the dignity of all persons; comply with local, state and federal laws, especially those pertaining to individual civil rights and physical or sexual harassment; understand that verbal harassment, physical aggression or intolerance are unacceptable. Illegal or disruptive behavior that interferes with the conduct of reasonable business at the Conference, or any other attendee's safety or comfort, including behavior that impedes or prevents accessibility services or requests, behavior that discriminates based on age, disability, race, ethnicity, gender, religion, political or institutional affiliation, or sexual orientation, and harassment of any kind, is strictly prohibited and may result in the Attendee being removed from the Conference and barred from returning without refund of the Attendee's registration fee.

#### Content Advisory.

Attendee understands that some conference events may contain adult language and/or discuss mature themes. This content may not be suitable for all attendees. The views and opinions expressed at the conference may not necessarily reflect the views of The Word's staff, Board of Directors, or volunteers.

#### Accessibility Services.

[margins.] is committed to making all reasonable arrangements that will allow members of the community to participate in Conference events. Attendees who require specific accommodations should utilize [this form](#) to make needed requests.

#### Modification of the Conference Program.

[margins.] reserves the right to modify the program, which is published as an indication only.

#### Registration, Hotel, & Travel Accommodations.

Registration includes admission to [margins.]'s meetings, panels, readings, and public receptions as outlined by the level of registration indicated at the time of purchase, which may include either live attendance or live attendance with additional access to post-event recordings.

#### Salvatory Clause.

If there is a determination that any part of the Terms and Conditions is ineffective or impracticable, then the validity of the Terms and Conditions remaining is not impaired.

#### Digital & Other Recordings.

Presenters and Conference Attendees grant The Word and its representatives permission to photograph and/or record sessions and portions of sessions during Conference events and to use such recordings in support of The Word's mission. Uses of records may include, but are not limited to, e-broadcasting on [margins.]'s YouTube Channel, educational initiatives, post-conference reporting, and [margins.]'s podcast series.

Speakers/Presenters provide consent for The Word to record presentations in audio and/or visual form and grant The Word a royalty-free license to use, reproduce, and distribute the recordings and accompanying materials. Speakers/Presenters also understand that while they retain the rights to their presentation materials (handouts, slides, etc.) and the content of the presentation, The Word is the sole copyright owner of any recording and can distribute it, along with any supporting materials in any way, with the appropriate attribution of the speakers, and in accordance with any provisions of the speaker/presenter's contract for presentation at [margins.].

#### Copyright & Trademark Permissions.

Panelists agree, to the best of their knowledge, that their presentations do not violate any proprietary or personal rights of others (including any copyright, trademark, and privacy rights), are factually accurate, and contain nothing defamatory or otherwise unlawful. Panelists have full authority to enter into this agreement and have obtained all necessary permissions or licenses from any individuals or organizations whose material is included or used in a presentation. Panelists warrant their materials are original or properly licensed and agree to defend and indemnify potential copyright infringement claims. Panelists additionally grant license to [margins.] to all provided content.

#### Photography or Recording Usage by Attendees.

[margins.] appreciates all coverage of the Conference. Photography, screenshots, audio recordings, and video recordings are not permitted without the prior written consent of

The Word, except that screenshots taken with consent of all individuals in the screenshot is permitted so long as any photographs displayed on any outlet, including but not limited to social media, appropriately credits The Word and any relevant presenters and does not violate [margins.] anti-harassment policies. Any other recording by attendees, other than as outlined in this section, is strictly prohibited. All requests for press passes must be made in advance of the Conference to [margins@thewordfordiversity.org](mailto:margins@thewordfordiversity.org) Press credentials are required for the issuance of a press pass, and [margins.] requires that a copy of all published material be submitted to [margins@thewordfordiversity.org](mailto:margins@thewordfordiversity.org)

Force Majeure.

Attendance at the Conference is subject to acts of God, government authority, disaster, or other emergencies, any of which make it illegal or impossible for The Word or presenters to provide the facilities and/or services for the Conference. A registration may be canceled for any one or more of such reasons by written notice from The Word to the Attendee without liability on the part of The Word.

Cancellation.

In the event that the Conference cannot be held or is postponed due to events beyond the control of The Word, The Word shall not be liable to the Attendee for any damages, costs, or losses incurred, such accommodations costs or financial losses.

Virtual Conference Information.

Access to the virtual conference platform is protected by the attendee's unique registration information and/or passwords. Attendee agrees not to share their confidential login information with any other party.